

_____		_____	
School Name		Division	
_____		_____	
Address		City	VA ZIP Code
_____		_____	
Phone	Fax	Web Address	

## Student Reading Plan Family Explanation Letter

Date: \_\_\_\_\_

Dear Parent/Guardians of \_\_\_\_\_,

**Enter School's Name**

\_\_\_\_\_ is grateful for your support in the development of the student reading plan. The partnership between home and school is vital to student success. You will find a copy of the student reading plan attached to this letter.

This plan will be implemented for the duration of the \_\_\_\_/\_\_\_\_ school year. We will share information about progress throughout the year.

### Within the plan, you will find:

- information about specific area(s) of reading difficulty,
- a description of the intervention plan, and
- details for how we will track progress throughout the intervention.

The plan includes a section for “Family Resources” where you will find at-home suggestions that are aligned with specific area(s) of need. These resources aim to support you in connecting your at-home support with the learning happening at school.

If you have any questions on the student reading plan please reach out to:

_____	_____
School Contact	Contact Information

Your ongoing involvement is appreciated as we strive to meet the needs of your child and ensure high levels of literacy achievement.

Sincerely,

\_\_\_\_\_  
Administrator Signature

