

_____		_____	
School Name		Division	
_____		_____ VA _____	_____
Address		City	ZIP Code
_____	_____	_____	
Phone	Fax	Web Address	

Family Invitation to Participate Letter

Date: _____

Dear Parent/Guardians of _____,

_____ **Enter School's Name** _____ is committed to supporting student success. The ability to read with proficiency by the end of third grade serves as a valuable predictor of future academic success. Establishing effective communication and collaboration between families and schools will build a bridge towards closing student achievement gaps.

The Virginia Literacy Act was recently passed to improve literacy outcomes for all students across the Commonwealth. Student reading plans detail the targeted intervention services your child will receive. Student reading plans will be developed through the partnership of families, educators, and specialists.

Based on our fall assessment screening data, your child is eligible for a student reading plan. You are encouraged to participate in the development of your student's reading plan and a copy will be supplied upon completion.

Sincerely,

Administrator Signature

_____ **Enter School's Name** _____ would like to invite you to collaborate in the development of your student's reading plan. Please **select one option** that best aligns with your preferences:

I do not wish to participate in the development of the student reading plan and will review a copy once it is completed.

I would like to provide written input by completing a parent survey to support the development of the student reading plan.

I would like to meet with the teacher via phone to discuss the student reading plan.

I would like to attend a meeting to discuss the student reading plan.

Parent/Guardian Signature: _____ Date: _____

